

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Organizational & Regular Meetings
Held January 15, 2019 - 6:00 P.M. - Board Room - Braden Middle School

ORGANIZATIONAL & REGULAR MEETINGS

MEMBERS PRESENT

Mary Wisnyai, President
Shannon Pike, Vice President
Gregory Kocjancic
Tina Stasiewski
David Tredente

MEMBERS ABSENT

Also present were Superintendent Patrick Colucci and Treasurer Jamie Davis

CITIZENS PRESENT

Martha Sorohan, Michelle Cleveland, Rick Carlson, Danyel Ryan, Jennifer Joy, David Stright, Lynn Stright, Diane Stright, Lori Stright, Mr. & Mrs. Jon Simak, Kesten Stright, Abby Kauppila, Jacob Corbitt, Max Crooks, Barbara Shaffer, Dalton Shaffer, Nadilee Nottingham, Zoe Pacheco, Zoie Simmons, Michael Simmons, MaryAnn Dunn, Mollia Zezzo, Carter Andes, Ryan Sardella, Moses Morgan, Donna Pasky, Frank Howell, Kevin Andrejack, Lisa Andrejack, Nolan Andrejack, Alexis Fisher, Zachary Newbold, Mariana Branch, Michael Notar, Dan Sapanaro, Trevor Sprague

MEDITATION

PLEDGE OF ALLEGIANCE

03.19 ELECTION OF PRESIDENT

President Pro Tempore Wisnyai called for nominations for President of the Buckeye Local Board of Education. Mr. Tredente nominated Mrs. Wisnyai for Board President.

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, and Mrs. Wisnyai
Motion carried

Mrs. Wisnyai was elected as the 2019 President of the Buckeye Local Board of Education.

04.19 ELECTION OF VICE PRESIDENT

President Wisnyai called for nominations for Vice President of the Buckeye Local Board of Education. Ms. Stasiewski nominated Mrs. Pike for Vice President. Mrs. Wisnyai nominated Mr. Tredente for Vice President. Roll call for Mrs. Pike as follows:

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, and Ms. Stasiewski
Nays: Mr. Tredente and Mrs. Wisnyai
Motion carried

Mrs. Pike was elected as the 2019 Vice President of the Buckeye Local Board of Education.

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05.19 SET DATE, TIME AND LOCATION OF REGULAR MEETINGS

Mr. Kocjancic moved and seconded by Mrs. Pike that the regular business meetings be held at 6:30 P.M. on the following dates in the Board Office at Braden Middle School during calendar year 2019:

January 15	July 16
February 19	August 20
March 19	September 17
April 16	October 15
May 21	November 19
June 18	December 17

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, Mr. Tredente, and Mrs. Wisnyai
Motion carried

06.19 Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:

ADOPT ROBERT'S RULES OF ORDER

Adopt Robert's Rules of Order, newly revised, as parliamentary authority governing the Board of Education, in all cases in which it is not inconsistent with statute, administrative code, or the bylaws.

APPOINTMENT OF LIAISONS TO THE OSBA

Appoint Mr. Kocjancic as the 2019 Legislative Liaison, Mrs. Pike as the 2019 Student Achievement Liaison, Ms. Stasiewski as the OSBA Capital Conference Delegate, and Mr. Tredente as the OSBA Capital Conference Alternate Delegate.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

07.19 Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:

OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP

Approve membership in OSBA for calendar year 2019 at a cost of \$4,823. Further, to approve membership in the OSBA – Legal Assistance Fund for calendar year 2019 at a cost of \$250 as in **Exhibit A**.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

08.19 Mr. Kocjancic moved and seconded by Mrs. Wisnyai to approve the following:

2019 COMPENSATION FOR BOARD MEMBERS

That each Board member shall be compensated in the amounts and for the number of meetings as outlined in O.R.C. 3313.12 (Board of Education Bylaw 0147). Current compensation for Board members is \$125.00 per meeting, with no maximum number of meetings. Board members are paid monthly.

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ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Mrs. Pike, Ms. Stasiewski, and Mr. Tredente
Motion carried

09.19 Mr. Kocjancic moved and seconded by Mrs. Pike to approve the following:

SERVICE FUND

Approve an appropriation of \$10,000 to the "Service Fund" to be used for the purpose of paying the expenses actually incurred by board members in the performance of their duties.

According to Section 3315.15 of the Ohio Revised Code, the amount which may be appropriated to the "Service Fund" is not to exceed \$2.00 per pupil or \$20,000, whichever is greater.

OSBA, OASBO, BASA, and ACESC SEMINARS

Approve the Board of Education members, Superintendent and Treasurer's attendance at OSBA, OASBO, BASA, and the ACESC sponsored seminars held in 2019 and payment of the same to be made in accordance with Board practices.

REPRESENTATION OF LEGAL SERVICES

Approve the following list of firms for legal counsel representation during 2019:

Squire Patton Boggs (US) L.L.C.
Andrews and Pontius, L.L.C.
Lindsay Gingo Law, L.L.C.
McDonald and Hopkins, L.L.C.
Bricker and Eckler, L.L.P.

Additionally, the Ohio School Boards Association (OSBA) and the Ashtabula County Prosecutor may be used as appropriate.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, Mr. Tredente, and Mrs. Wisnyai
Motion carried

DISTRICT COMMITTEES

Ad Hoc committees, including established district committees, may be created and changed at any time by the Board of Education President of which members shall be appointed by the President. Members will acknowledge representation when called upon.

Note: Acknowledge that the Records Commission is comprised of the Board of Education President, Treasurer, and Superintendent. R.C. 149.41 – The Records Commission must meet every 12 months. It is required to inventory the district's public records and adopt a records retention schedule.

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TREASURER ITEMS

10.19 AUTHORIZATION RESOLUTION

Ms. Stasiewski moved and seconded by Mr. Kocjancic to authorize the treasurer of the Buckeye Local School District to request advances as necessary from the County Auditor;

AND FURTHER RESOLVE to authorize the Treasurer to pay bills on a monthly basis, if the expenditure issued is provided in the Annual Appropriations Resolution. A report shall be made monthly to the board of education of a complete and detailed list of bills paid the previous month. At that time, approval on the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to declare interim funds and proceed with the investments during calendar year 2019 in accordance with the Uniform Depository Law. A report shall be made monthly to the board of education of each investment that has been made. At that time, approval of the action taken will be requested;

AND FURTHER RESOLVE to authorize the Treasurer to appropriate as needed at the end of each month, and to transfer to any other fund as necessary in order to avoid an operating deficit;

AND FURTHER RESOLVE to authorize the Treasurer to designate these newspapers of general circulation in the district to continue to receive meeting notices as required by law:

- Star Beacon
- Gazette news

AND FURTHER RESOLVE to authorize the signature of the Treasurer or the facsimile thereof, to be used on all checks and warrants.

ROLL CALL: Ayes: Ms. Stasiewski, Mr. Kocjancic, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT ITEMS

11.19 AUTHORIZATION RESOLUTION

Mr. Kocjancic moved and seconded by Mrs. Pike to authorize the following resolution:

Resolution to grant authority to the Superintendent of the Buckeye Local School District to excuse teachers and other school employees for attendance at, and provide all approved expenses for professional and/or in-service meetings in 2019;

AND FUTURE RESOLVE to grant the Superintendent or his designee authority to file applications for all projects considered desirable for the Buckeye Local School District;

AND FURTHER RESOLVE to designate the Superintendent or his designee as purchasing agent for the Buckeye Local School District for 2019;

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SUPERINTENDENT ITEMS (CONTINUED)

AND FURTHER RESOLVE to authorize the Superintendent, under the provisions of O.R.C. 3313.47 to employ personnel, extend contracts and accept resignations when necessary between board meetings;

AND FURTHER RESOLVE to recognize the Superintendent or his designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to principals the authority to enter into contracts as needed, in areas of photography, yearbook, graduations, and related school events. Principals must notify Superintendent previous of such agreements;

AND FURTHER RESOLVE to authorize the Superintendent to apply for supplemental local, state and federal monies to be appropriated by the Treasurer in accordance with the approved budget and/or grant guidelines.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, Mr. Tredente, and Mrs. Wisnyai
Motion carried

12.19 APPOINTMENT TO POSITIONS FOR THE 2018 YEAR

Mr. Kocjancic moved and seconded by Ms. Stasiewski to appoint the Principals to work collaboratively in the following positions:

1. Title IX Hearing Officer
2. Anti-Harassment Grievance Officer
3. 504 Compliance Officer
4. Civil Rights Coordinator
5. Homeless Liaison

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

COMMUNICATION/SPECIAL REPORTS

Kingsville Public Library – Partnership update from Mariana Branch

School Board Recognition/Proclamation by Patrick Colucci and Jamie Davis, **Exhibit A**

Student of the Month Presentation – Trevor Sprague, CEO of the YMCA presented awards to the following students:

- Edgewood High School – Mollia Zezzo (12th grade)
- Braden Middle School – Riley Stright (8th grade)
- Kingsville Elementary – Nolan Andrejack (2nd grade)
- Ridgeview Elementary - Nathan Cameron (3rd grade)

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PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

None

CORRESPONDENCE

None

TREASURER'S REPORTS AND RECOMMENDATIONS

13.19 It is the recommendation of the Treasurer that the Board approve the following items:

Ms. Stasiewski moved and seconded by Mrs. Pike to approve the following:

Approval of Minutes

Approve the December BOE meeting minutes as presented to the board on January 8, 2019.

Financial Reports

Approve bills paid in December and the financial reports as presented to the board on January 8, 2019.

Canter and Associates

Authorize the Treasurer to sign a two-year contract with Canter and Associates Certified Public Accountants, at a cost of \$1,900.00 per year (same cost), to perform an audit of the necessary agreed upon procedures for Medicaid for FY2018 and FY2019 as presented in **Exhibit B**.

Operational Substitute Pay Rates

Revise pay rates to \$8.55/hour for the following substitutes serving in operational positions due to state guidelines, effective January 1, 2019:

- Aides - Bus, Library, SMEA
- Administrative Assistants
- Cafeteria Cooks & Service Personnel
- Central Call-In
- Courier
- Student Worker
- Crossing Guards

2019-2020 Fiscal Year Tax Budget

Adopt the tax budget for the eighteen month period commencing July 1, 2019, as in **Exhibit C**.

Mileage Rate Increase

Approve \$0.58 as the Federal IRS prescribed mileage rate effective January 1, 2019.

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TREASURER'S REPORTS AND RECOMMENDATIONS (CONTINUED)

Virtual Transportation Supervisor Program

Approve the yearly subscription fee of \$250 for the OSBA Virtual Transportation Supervisor Program as in **Exhibit D**.

Kent State University - College Credit Plus Program

Approve the Memorandum of Understanding with Kent State University for student participation in the College Credit Plus Program for the 2019-2020 school year as in **Exhibit E**.

Architectural Pre-Bond Issue Assistance Services

Authorize the Treasurer to request for Qualifications for Architectural Pre-Bond Issue Assistance Services.

ROLL CALL: Ayes: Ms. Stasiewski, Mrs. Pike, Mr. Kocjancic, Mr. Tredente, and Mrs. Wisnyai
Motion carried

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS

- 14.19** It is the recommendation of the Superintendent that the Board approve the following items:

Mr. Kocjancic moved and seconded by Ms. Stasiewski to approve the following:

Board Policy - 2nd Reading

As sent to the Board of Education on December 14, 2018, approve the following amended policy for board adoption:

- Po6320 and Po6470 - add the statement:

The Board of Education authorizes the Treasurer to pay invoices in an amount not to exceed ten percent (10%) of the aggregate amount of the purchase order.

Accept Gifts

1) Accept a donation from *Lakeview Federal Credit Union (dated 8/21/18)* in the amount of \$314.86 for the *Student of the Month* program.

2) Accept a donation from *Lakeview Federal Credit Union (dated 12/17/18)* in the amount of \$50.00 for the *Student of the Month* program.

3) Accept a donation from The Shelby Family Foundation of Ashtabula, Ohio within the Commonwealth Financial Network Donor Advised Fund presented to the Buckeye Local School District Food Service Department on January 8, 2019 in the amount of \$500.00 to help pay for meals for students.

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS (CONTINUED)

4) Accept a donation in the amount of \$150.00 from Steven and Sharon Schoneman presented to Kingsville Elementary School to go towards the Botanical Gardens Trip.

ROLL CALL: Ayes: Mr. Kocjancic, Ms. Stasiewski, Mrs. Pike, Mr. Tredente, and Mrs. Wisnyai
Motion carried

PERSONNEL

It is the recommendation of the Superintendent that the Board approve the following Personnel items:

15.19 Mrs. Pike moved and seconded by Ms. Stasiewski to approve the following items:

Certified Staff:

Certified Licensed/Non-Employees - Extracurricular and Special Fee Assignments:

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED/LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Debra Paxson	Tech Director-Spring Play	7+	1/2/2019	\$807.82

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PERSONNEL (CONTINUED)

Non-Certified/Non-Employees - Extracurricular and Special Fee Assignments:

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED/
NON-LICENSED INDIVIDUALS TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

PERSONNEL (CONTINUED)

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Years Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Derek Stern	Asst. Baseball Coach	0	2/18/2019	\$2,356.13
Elizabeth Walker	Asst. Boys Tennis	1	3/4/2019	\$1,346.36

Classified Staff:

Classified Staff - Employment of Substitutes as presented:

Student Worker
Kierstin Schreiber
Chloe Holcomb

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

ROLL CALL: Ayes: Mrs. Pike, Ms. Stasiewski, Mr. Kocjancic, Mr. Tredente, and Mrs. Wisnyai
Motion carried

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VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

Mrs. Jennifer Joy, a school liaison librarian from the Ashtabula County District Library would like to extend the support of the ACDL to the Buckeye Schools teachers in any way they can.

OTHER BUSINESS – FYI

The Board of Education will be preparing the Superintendent and Treasurer evaluations.

16.19 ADJOURNMENT

Mr. Kocjancic moved and seconded by Mrs. Pike to adjourn this regular meeting at 7:00 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Pike, Ms. Stasiewski, Mr. Tredente, and Mrs. Wisnyai
Motion carried

Attest: _____

MARY WISNYAI
PRESIDENT

JAMIE DAVIS
TREASURER